



Chieveley Pre-School: Code of Conduct Policy

Reviewed and updated in line with EYFS 2025, KCSIE 2025, and Chieveley's own standards of practice and values.

This policy sets clear expectations for personal behaviour and professional conduct at Chieveley Pre-School.

1. Policy Statement

To provide a clear framework for staff, volunteers, visitors and families. Chieveley Pre-School fosters a culture of honesty, respect, and professionalism to ensure a safe and supportive learning environment.

2. Who Must Follow Our Code?

This Code of Conduct applies to all individuals at Chieveley Pre-School, including staff, volunteers, students, visitors and families. It is underpinned by our constitution and displayed online, in the setting, and available upon request.

3. Principles and Conduct Expectations

- Maintain respectful, inclusive and ethical behaviour at all times.
- Comply with our Constitution and act in the best interest of children and the setting.
- Uphold confidentiality, GDPR and safeguarding policies.
- Adhere to all financial and resource accountability expectations.
- Follow all health, safety and fire procedures including emergency drills.

4. Specific Conduct Expectations

- Promote equality and prevent harassment, bullying or discrimination.
- Avoid language or behaviour that could cause offence or distress.
- Refrain from swearing, aggression or abusive conduct.
- Be free from alcohol or unauthorised drugs on site or while representing CPS.
- Do not smoke or vape on premises or in sight of children.
- Avoid gambling on site (charity raffles may be permitted at discretion).
- Keep mobile phone use in line with our mobile phone policy.
- Follow our dress code and wear appropriate uniform or attire.
- Remove jewellery and avoid clothing/accessories that may pose a risk.
- Maintain appropriate relationships and boundaries with all individuals.



5. Conduct Outside of Work

Staff and volunteers are expected to uphold Chieveley's reputation in and out of work. Unlawful or inappropriate conduct may result in disciplinary action if it affects the preschool's standing.

6. Breaches of the Code

Breaches of this code will be taken seriously and may lead to disciplinary procedures, up to and including dismissal. All breaches will be assessed fairly and in accordance with Chieveley's disciplinary policy.

7. Monitoring and Review

This policy will be reviewed annually or following significant changes in legislation or after any incident that highlights a need for policy revision. The Pre-School Manager and committee will approve all changes.

This notice was reviewed and adopted by the Chieveley Pre-School committee.

Signed Preschool Manager:



Date: 04/09/2025

Signed Preschool Chair:



Date: 13.08.25