



Chieveley Pre-School: Partnership with Parents and Agencies Policy

Reviewed and updated in line with EYFS 2024, Working Together to Safeguard Children, GDPR, and Early Years Alliance guidance.

This version reflects Chieveley Pre-School's current practice and legal duties under UK statutory guidance.

1. Statement of Intent

We believe that effective partnerships with parents and external agencies are essential to the well-being and development of children. We value parents as children's primary educators and work collaboratively to ensure consistent care, communication, and support.

2. Partnership with Parents

Chieveley Pre-School is committed to working in close partnership with all families by:

- Welcoming parents and accommodating individual needs, including disabilities or language support.
- Providing key person contact and regular progress meetings.
- Supporting parents in settling-in procedures and day-to-day communication.
- Encouraging involvement in children's learning through shared observations, home stories, photos and discussions.
- Offering opportunities for participation in planning, social events, curriculum projects, and policy review.
- Facilitating a parent forum for collaborative input into the running of the setting.
- Sharing information about safeguarding, Prevent Duty, and key policies on the noticeboard and website.
- Respecting confidentiality unless there is a safeguarding concern.

3. Partnership with Agencies

We collaborate with external agencies to promote positive outcomes for children by:

- Engaging with local early years services, health visitors, SEND professionals and social care teams.
- Respecting confidentiality agreements and ensuring consent for information sharing (unless safeguarding risk).
- Following safeguarding protocols, including escalation to CAAS or LADO when needed.



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- Working with schools to ensure smooth transitions for children.
- Referring families to appropriate local and national services for welfare, education, health or cultural support.

4. Complaints Procedure

We maintain an open, transparent process for resolving concerns. Parents or agencies can raise concerns informally or formally. Complaints are acknowledged, investigated, and documented using a Complaints Record. Unresolved issues can be escalated to trustees or Ofsted.

5. Legal and Statutory Framework

This policy is based on the following legislation and guidance:

- Childcare Act 2006
- Education Act 2011
- Data Protection Act 2018 (UK GDPR)
- EYFS Statutory Framework 2024
- Working Together to Safeguard Children (updated 2023)

6. Review and Monitoring

This policy will be reviewed annually or following significant changes in legislation or after any incident that highlights a need for policy revision. The Pre-School Manager and committee will approve all changes.

This notice was reviewed and adopted by the Chieveley Pre-School committee.

Signed Preschool Manager:

Date: 04/09/2025

Signed Preschool Chair:

Date: 13.08.25